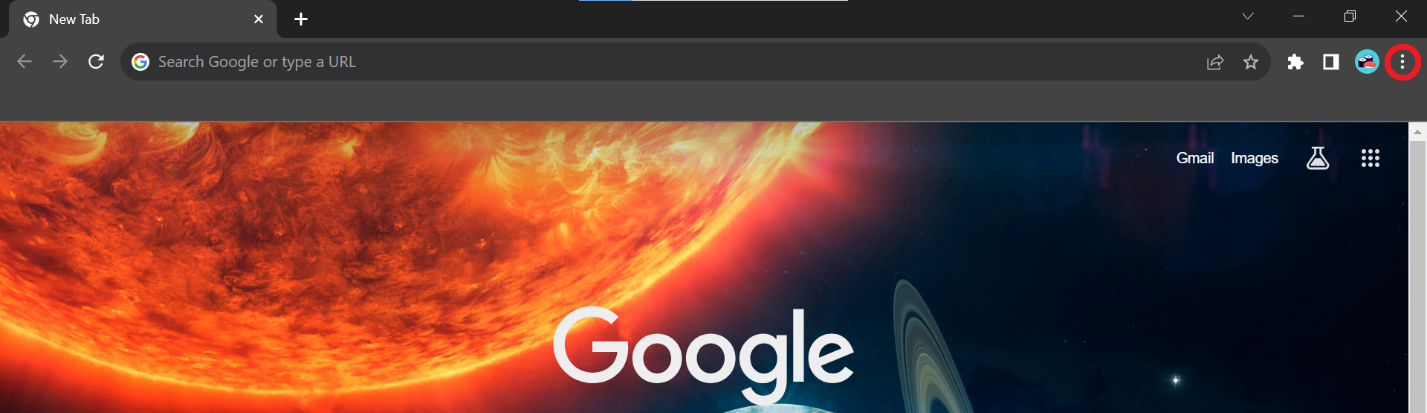
**Export and Import bookmarks from Google Chrome**

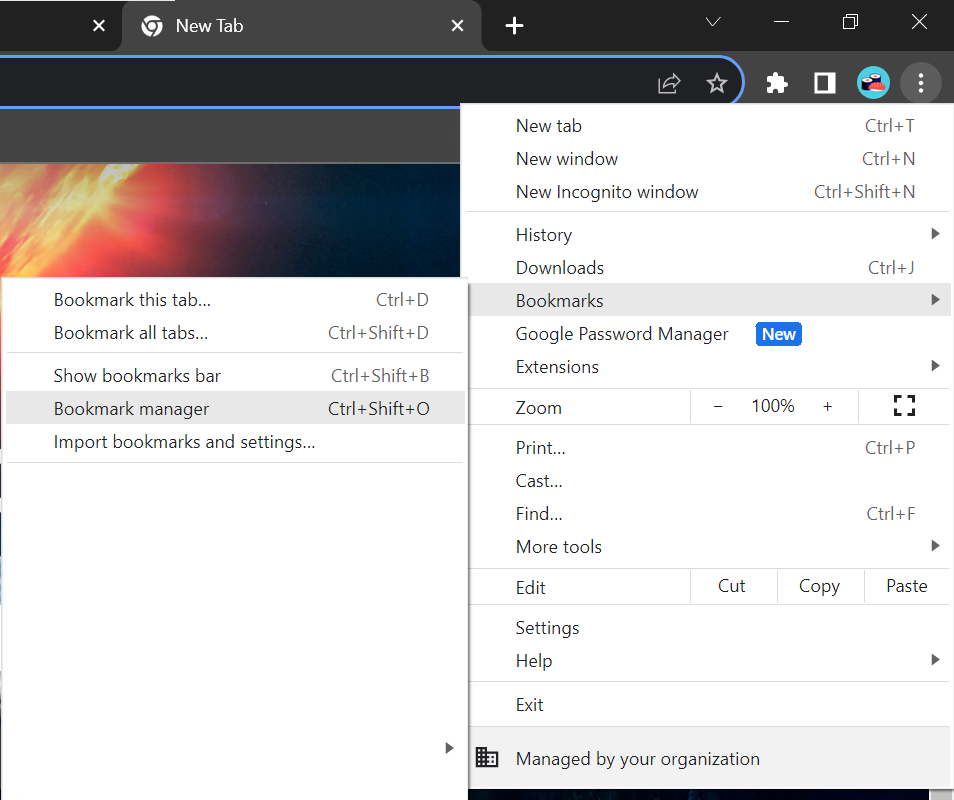
**Export Bookmarks:**

Begin by opening Google Chrome on your old PC.

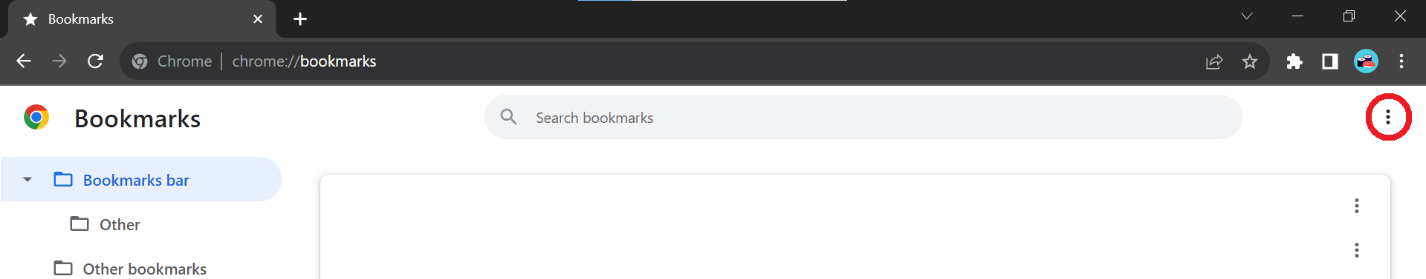
1. Select the ellipses icon in the top right corner of the window.



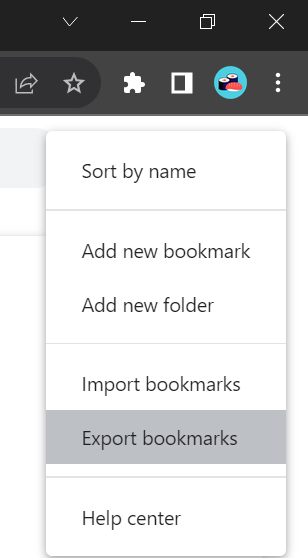
1. From the dropdown, select Bookmarks, then Bookmark manager.



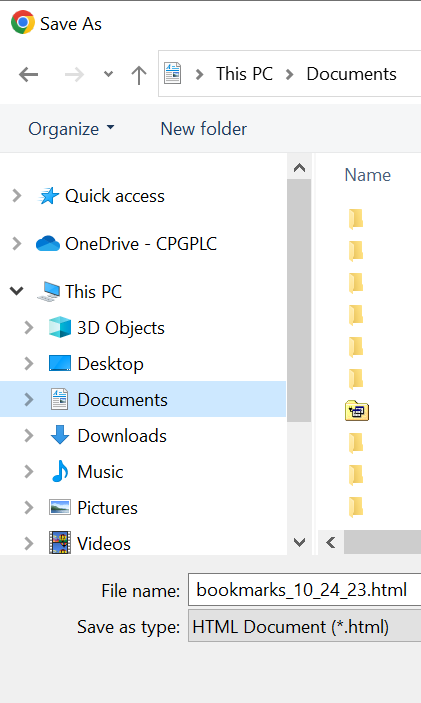
1. Select the ellipses icon to the right of the Bookmarks Search bar.



1. Select Export Bookmarks from the drop down.



1. From the File Explorer window that opened, select the Documents folder under This PC and then select Save. (No need to change the file name)



Provided that OneDrive is set up properly and is backing up your Documents folder, this bookmark export file should quickly become available on your new, refresh PC.

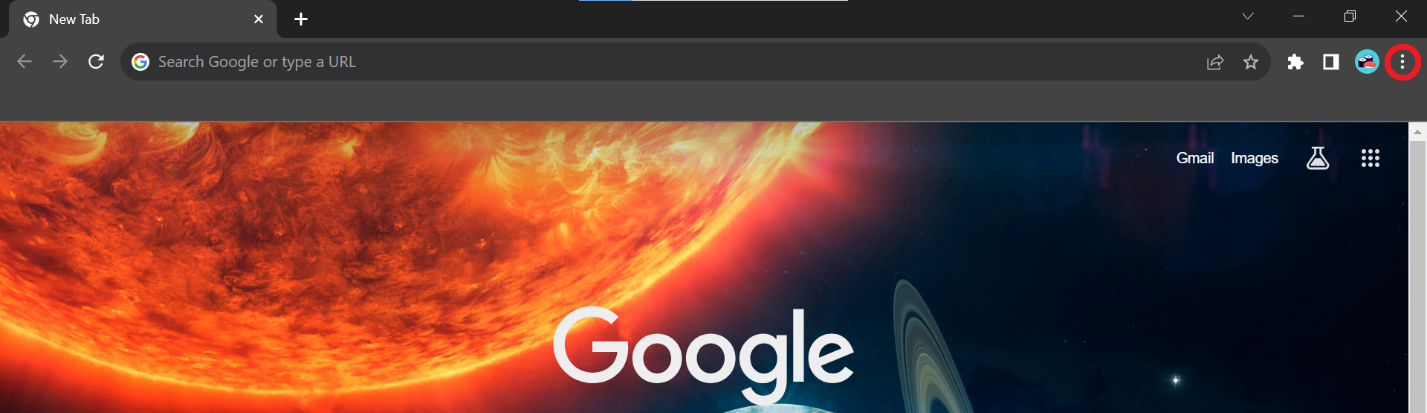
[Click here](https://onedrive.live.com/) – To check if your files are being uploaded.

[Click here](https://www.dropbox.com/scl/fi/upnxfsayfkhoj50xyc0qq/OneDrive-Setup-Guide.pdf?rlkey=mptpbwlwxj6xa64aw9aefszfm&dl=0) – If you are not sure how to back up your OneDrive.

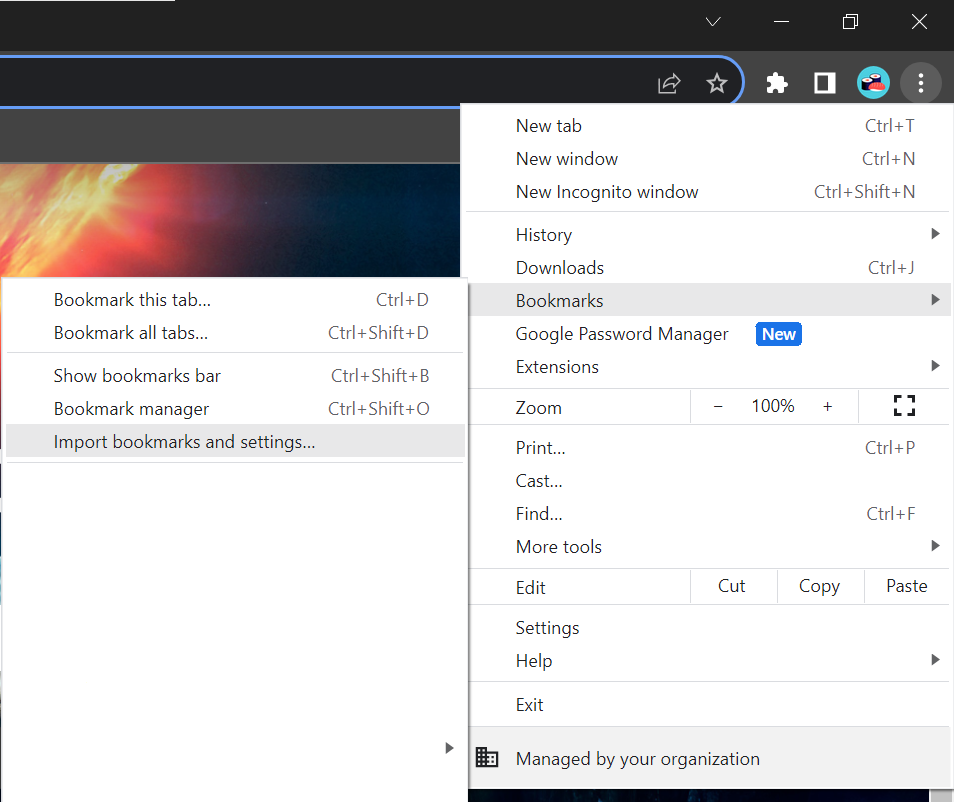
**Import Bookmarks:**

Begin by opening Google Chrome on your old PC.

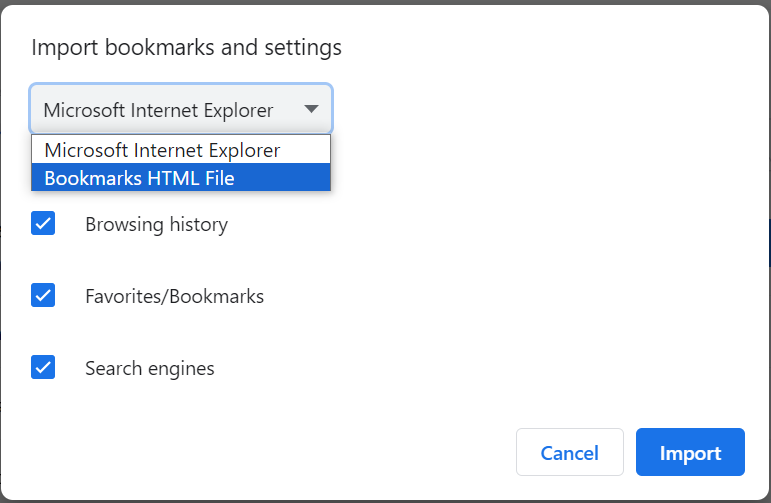
1. Select the ellipses icon in the top right corner of the window.



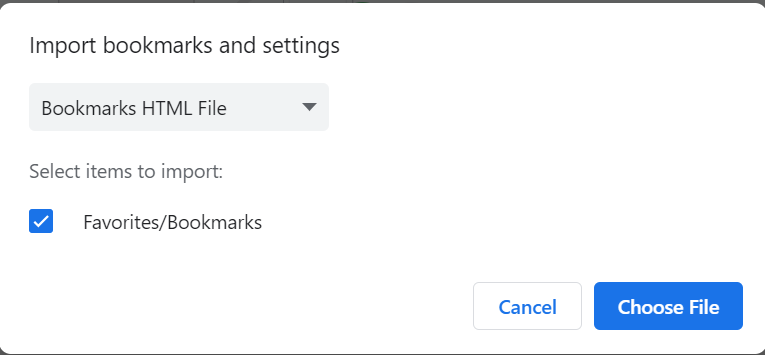
1. From the dropdown, select Bookmarks, then Import Bookmarks and settings.



1. Within the popup on the import data window, click the Microsoft Internet Explorer dropdown, then change the selection to Bookmarks HTML File.



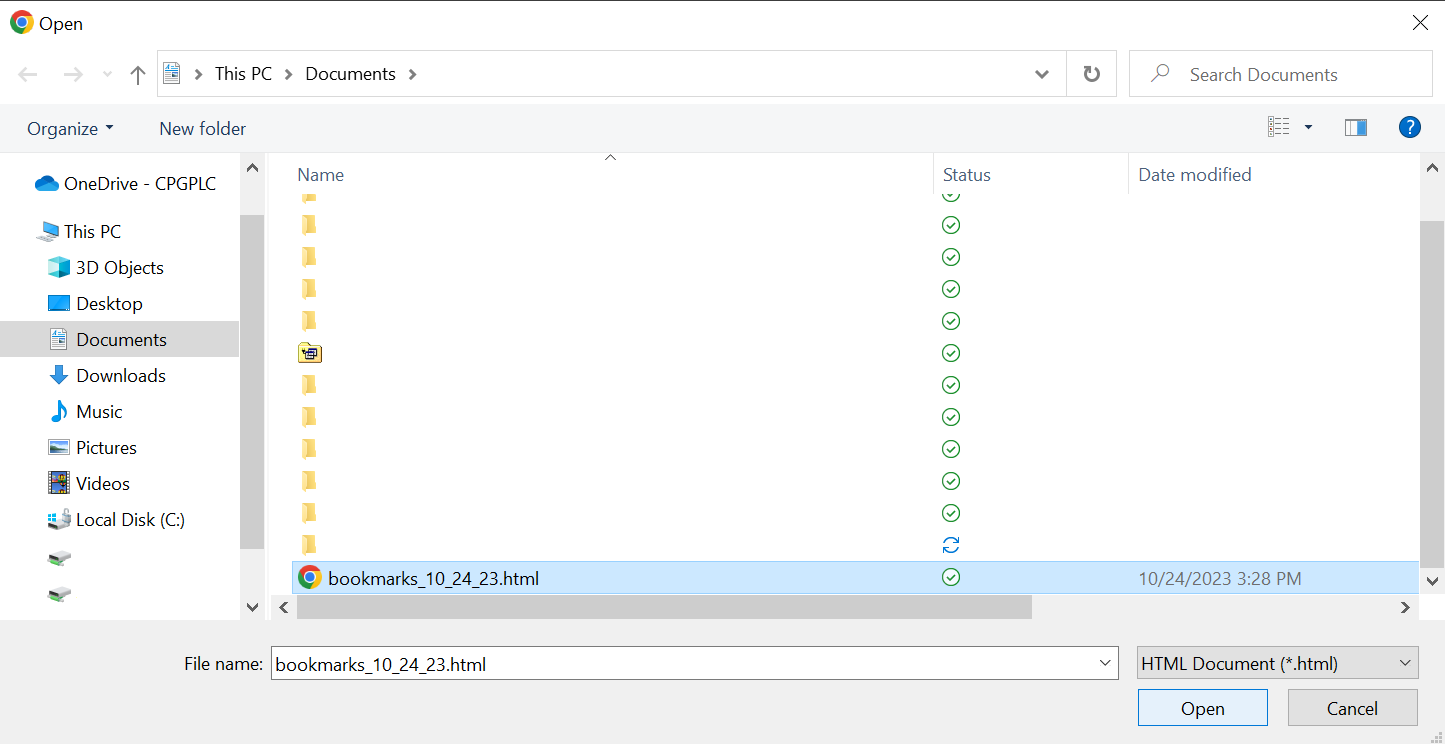
1. Select Choose File.



1. From the File Explorer window that opened, select the Documents folder under This PC and then select the bookmarks HTML file.

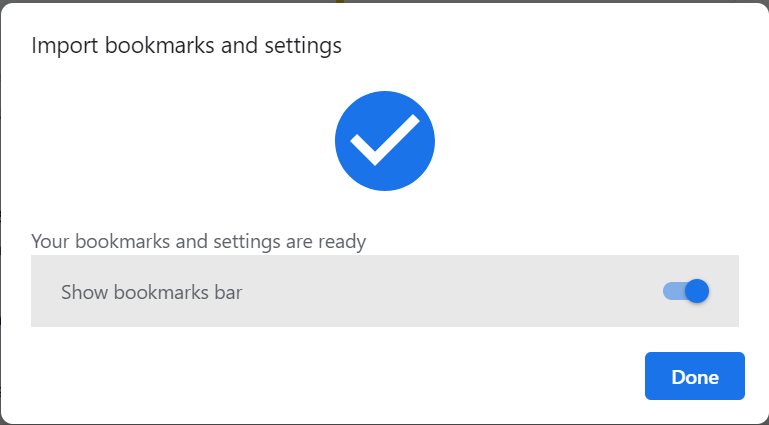
(The default name should follow the format: “bookmarks\_mm\_dd\_yy”)

Then select Open.



1. From the popup within Chrome, you have the option to toggle bookmark visibility.

Select Done once you have decided and your bookmarks will be imported!



*Thank you for Importing your bookmarks!*